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August 9, 2002

Ms. Smith,
2002 Anytime Court
Fort Collins, CO 80526

Dear Ms Smith,

Thank you for your interest in my research project and agreeing to participate. We have scheduled for Joan to come to the lab on Wednesday, August 14 at 10:00. It will take about 4 hours for us to complete the study so we should finish around 2:00. You are welcome to come and observe, you may stay for the whole study or observe some or if you have errands to run you can drop Joan off for the study. Whatever works out best for you and Joan. We will take a break about 12:00 if you want to send a snack or sack lunch for Joan to have during the break.

I have enclosed some forms for you to fill out and sign. Please bring all of the forms with you on the day that you come into the lab. If Joan has a friend that she would like to bring to the lab, we have enclosed a second set of forms for her friend's parents to fill out. Also please call us if she will be bringing a friend so that we make sure we have enough research assistants to help.

The study will take place in Gifford Building on CSU campus in room 302. Room 302 is on the third floor in the southeast corner of the building. I am enclosing two maps. One of the maps is of Fort Collins showing where the Gifford Building is located on the CSU campus. The second map shows you where you may park and which door to enter into Gifford Building. I have enclosed a parking permit that you can use. Please scratch the date (month, day and year) on the day that you park and hang the permit on your rearview mirror facing out. With the permit you may park in any of the CSU parking lots but the closest is the A lot just west of Gifford building. I have marked that lot on one of the maps enclosed.

If you have any questions or need to reschedule your appointment do not hesitate to call me at 491-7294 (my office). My home number is 493-3377. If you need to reach us on the day that you are coming in you can call our lab manager, Bill Gavin. His mobile phone number is 227-9999. The lab number is 491-6810. Thank you so much and I am looking forward to having Joan participate in my study.

Sincerely,

Patti Davies, Ph.D., OTR
Assistant Professor
Email: pdavies@lamar.colostate.edu